

A100

LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 4 JANUARY 1984

I. PROGRESS REPORT ON TASKS ASSIGNED BY THE DCI/DDCI:

NO ITEMS THIS REPORTING PERIOD.

II. ITEMS/EVENTS OF MAJOR INTEREST:

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A. COMPLETION OF MOVE: ON 29 DECEMBER 1983 THE RELOCATION OF THE OFFICE OF SECURITY FROM HEADQUARTERS BUILDING TO [REDACTED] BUILDING WAS COMPLETED.

B. RENOVATIONS - DCI ADMINISTRATIVE OFFICE: EXCEPT FOR REBALANCING OF HVAC, MINOR RENOVATIONS WERE COMPLETED IN ROOM 7D-L9, HEADQUARTERS BUILDING, FOR THE DCI ADMINISTRATIVE OFFICE.

C. PERMANENT PLANTER BARRICADES: THE ARCHITECTURAL DESIGN STAFF (ADS) CONDUCTED RESEARCH ON VARIOUS COMPANIES IN ORDER TO GET DATA ON PREFABRICATED SQUARE CONCRETE PLANTERS TO BE USED AS BARRICADES. A PROPOSAL WILL BE FORTHCOMING AFTER REVIEW OF AVAILABLE INFORMATION. (A100)

D. MEETING: REPRESENTATIVES OF ADS AND THE OFFICE OF THE COMPTROLLER MET TO DISCUSS FINAL DESIGN PROPOSALS FOR THE LATTER'S MOVE TO THE 7C CORRIDOR OF HEADQUARTERS BUILDING. DESIGN PROPOSALS ARE SCHEDULED FOR PRESENTATION TO THE COMPTROLLER ON 4 JANUARY 1

E. DRAWINGS: WORKING DRAWINGS FOR ROOM 6L5, KEY BUILDING, FOR THE OFFICE OF FINANCE HAVE BEEN COMPLETED PENDING INPUT ON MECHANICAL AND ELECTRICAL SPECIFICATIONS FROM THE HEADQUARTERS ENGINEERING BRANCH REAL ESTATE AND CONSTRUCTION DIVISION, CL.

F. PROVISION OF SANITARY NAPKINS: ON TUESDAY, 3 JANUARY 1984, CAPITAL CITY CLEANERS, IN LIEU OF CSR, INITIATED THE REPLENISHMENT OF SANITARY NAPKINS IN THE LADIES' REST ROOMS THROUGHOUT THE HEADQUARTERS BUILDING, MOTOR POOL GARAGE, P&P BUILDING, AND 2430 E STREET COMPLEX.

III. SIGNIFICANT EVENTS ANTICIPATED DURING THE COMING WEEK:

NO ITEMS THIS REPORTING PERIOD.

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CHIEF
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